

TITLE 7 - AGRICULTURE

CHAPTER XVIII- FARMERS HOME ADMINISTRATION
DEPARTMENT OF AGRICULTURE

SUBCHAPTER Q - ADMINISTRATION

PART 2000 - GENERAL

SUBPART M - MEMORANDUM OF UNDERSTANDING BETWEEN AND AMONG
AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE; FARMERS
HOME ADMINISTRATION; SOIL CONSERVATION SERVICE; AND FEDERAL
CROP INSURANCE CORPORATION

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PART 2000 - GENERAL

SUBPART M - MEMORANDUM OF UNDERSTANDING BETWEEN AND AMONG
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§2000.601 General.

This Memorandum allows changing of employees among the Agricultural Stabilization and Conservation Service (ASCS), the Farmers Home Administration (FmHA), Soil Conservation Service (SCS), and Federal Crop Insurance Corporation (FCIC).

§2000.602 State Office action.

Please give cooperation in getting support at the County Office level for the sharing of personnel.

§2000.603 Definitions. (Reserved)

§2000.604 - 2000.650 (Reserved)

Attachment: Exhibit A

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DISTRIBUTION: W, S

Administration
General

MEMORANDUM OF UNDERSTANDING
BETWEEN AND AMONG
AGRICULTURAL STABILIZATION AND CONSERVATION SERVICE;
FARMERS HOME ADMINISTRATION;
SOIL CONSERVATION SERVICE; AND
FEDERAL CROP INSURANCE CORPORATION

This Memorandum of Understanding is made and entered into by and among the Agricultural Stabilization and Conservation Service (ASCS); the Farmers Home Administration (FmHA); the Soil Conservation Service (SCS); and the Federal Crop Insurance Corporation (FCIC).

WHEREAS, each of the parties to this Memorandum of Understanding has local offices providing services to rural residents and farmers (such offices hereinafter to be designated "county offices"), located throughout the United States which typically experience workloads with peaks and valleys; and

WHEREAS, during such periods of fluctuations in workloads, interchanges of personnel assistance would achieve the most efficient use of such personnel and maximize the provision of agency services to rural residents and farmers with no significant additional costs; and

WHEREAS, colocation of these county offices under a service centers concept has as its basis the better use of people to improve USDA services; and

WHEREAS, Section 603(c) of the Rural Development Act of 1972 (7 U.S.C. 2204a(1)(B)) authorizes the Secretary to provide for the interchange of personnel assistance in county offices to the extent necessary or desirable to achieve the most efficient use of such personnel toward the enhancement of rural development;

NOW, THEREFORE, the parties hereby mutually agree as follows:

A. Each Agency shall:

1. Staff only those permanent full-time and permanent part-time employees which are necessary to carrying out its own normal workload, including reimbursable work for other Agencies.

2. Hire additional part-time help only if another Agency is unable to provide the assistance required.

3. Interchange personnel assistance at the local level, when available, as required by the parties hereto to the extent necessary to provide the most effective assistance in the development of rural areas.

B. It is mutually understood and agreed that:

1. The State Administrative Committee representatives of the parties to this memorandum shall mutually develop guidelines to be followed by the respective local agency organization to effect such interchanges in order to achieve the desired efficient use of such employees and maximization of rural program services.

2. Participating agencies will keep necessary records on interchange of personnel assistance as required by their programs.

3. Reimbursement of salary and personnel benefits for the interchange of county office personnel assistance on a continuing basis will be made by the receiving agency to the employing agency; however, no reimbursement will be made of salary and personnel benefit for the interchange of county office personnel assistance on an intermittent basis.

4. Any non-personnel costs incurred by the receiving agency such as travel, supplies, equipment, etc., relating to the use of the services of an interchanged employee will be borne by the receiving agency.

5. This Memorandum of Understanding shall become effective on date of final signature of all the parties hereto and shall continue indefinitely. It may be amended by agreement of the parties in writing and may be terminated by any party on thirty days written notice to the other parties.

APPROVED:

/s/

12-2-75

Acting ADMINISTRATOR
Agricultural Stabilization
and Conservation Service

(DATE)

/s/

Dec. 5, 1975

ADMINISTRATOR
Farmers Home Administration

(DATE)

/s/

12/11/75

ADMINISTRATOR
Soil Conservation Service

(DATE)

/s/

Dec. 5, 1975

MANAGER
Federal Crop Insurance Corporation

(DATE)